



TOWER HILL PRIMARY SCHOOL
Fowler Road, Farnborough, Hampshire. GU14 0BW

Minutes of Full Governing Body (FGB) Meeting

held on **Thursday 23rd May 2024** at school

Present: Nick Brown (NB, **Vice Chair**), Camilla Collins (CC, DTG, **Chair**), Kieran Collins (KC, *arrived at 6:33pm*), Emma Dinsdale (ED, *left meeting at 7:04pm*), Owen Gardner (OG), Helen Kinal (HK), Laura Mace (LM), Laura Ovenden (LO, **Headteacher** (HT)), Nicola Ward (NW, Deputy Headteacher), Mark Whitehead (MW), Agnieszka Sasiela (AS, **Second Vice Chair**, *joined the meeting between 6:33pm and 6:38pm*)

Apologies: Terry Genis (TG)

Absent: None

In attendance: **Observers** (*left meeting at 7:41 pm*): Gerard Miles (GM), Nicola Gibberd (NG), Mel Baxter (MB), Eleena Hughes (EH)

Rachael Purvis (Clerk)

Meeting started at: 6:28 pm

1.	Welcome	Action
1.1	The Chair welcomed everyone to the meeting and in particular the four observers who had expressed an interest in joining the GB. The Chair and HT had met with the observers prior to the meeting to explain the role of governors and answer any questions they had.	
2.	Apologies for Absence, Declaration of Pecuniary Interests / Conflicts of Interest	
2.1	Apologies were accepted from TG. KC was helping with the school disco and had to step out of the meeting later on. AS had tendered her resignation and attended briefly to say goodbye to the Governing Body (GB). The meeting was quorate. Governors expressed their thanks to ED and presented her with gifts as would be stepping back on maternity leave after half term.	
2.2	There were no conflicts of interest or pecuniary interests declared in any of the agenda items.	
3.	Minutes of the last meeting	
3.1	The minutes of the previous meeting held on 21 st March 2024 were agreed and would be signed and stored electronically in pdf format.	
3.2	Actions arising from the previous meeting were reviewed and recorded on the summary table of Outstanding Actions at the end of these minutes.	
3.3	Matters arising from the minutes and the actions list were discussed and are summarised below: <ul style="list-style-type: none"> • <u>Development and Training Governor (DTG) role</u>: The Chair had temporarily taken on the DTG role because AS had stepped back. She had messaged governors to ask for a volunteer to take the role on. • <u>Earlier start time to the school day</u>: The HT had consulted with staff on the proposed new start time. No concerns had been raised and the HT would consult with parents after half term. <p><i>AS and KC joined the meeting at 6:33 pm</i></p> <ul style="list-style-type: none"> ○ Q: Is this a government requirement? Yes; the school day needed to be extended by 10 minutes. The proposal was to open registration at 8:50 am and to start teaching at 9 am. 	

Minutes signed by (PRINT): CAMILLA COLLINS

Signature: *Camilla Collins*

Position: CHAIR OF GOVERNORS

Date: 18th July 2024

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	<p>AS thanked governors and said goodbye, explaining that she had accepted a new job abroad starting at the end of June 2024. The GB thanked AS for her input over the last two years.</p> <p><i>AS left the meeting at 6:38 pm.</i></p>	
<p>4.</p> <p>4.1</p>	<p>Governors' Core Function 2 Holding the HT to account for the educational performance of the school & pupils</p> <p>HT's Report</p> <p>The HT had circulated a written report to governors prior to the meeting. She highlighted the following points to governors and took their questions.</p> <p><u>Website:</u></p> <ul style="list-style-type: none"> There had been an update to the Department for Education (DfE) requirements on what maintained schools should publish online. NW would look at the requirements and update the website as required. It was noted that a Music Development Plan was included in the new requirements. <p>Action 42: <i>Update website in line with latest DfE requirements.</i></p> <ul style="list-style-type: none"> OG and LM offered to check the website once updated. <p>Action 43: <i>Ask OG or LM to check the website once updates complete</i></p> <p><u>Personnel:</u></p> <ul style="list-style-type: none"> Natalie Ayres would be acting up as Assistant HT whilst ED was on maternity leave. The HT had received a verbal resignation from a class teacher. The deadline for any further teacher resignations was the 31st May 2024. The HT would start to recruit a replacement as soon as possible, but the timing was difficult given the resignation deadline. <p><u>Operational:</u></p> <ul style="list-style-type: none"> The new quad area was being used and new tables would be arriving for it next week. There had been a successful fire drill. A lockdown drill would take place after half term. <p><u>Quality of Education:</u></p> <ul style="list-style-type: none"> Year 6 writing would be moderated on the 7th June 2024. This was part of a rolling cycle of moderation by Hampshire with the intention of checking teacher assessments were accurate. Year 6 had done a fantastic job in taking their SATs last week. Governors thanked all the staff involved who had supported the children through the week keeping a calm and positive atmosphere including supplying bacon sandwiches for breakfast. <p><u>Transitions:</u></p> <ul style="list-style-type: none"> Year 6 had a number of workshops to help them get ready for transitioning to secondary school including one on mental health and a visit from the church. They would be visiting their new secondary schools. The HT was trying to arrange more visits for the more vulnerable Year 6 pupils to help them settle in well in September. There had been a parents induction meeting for the new Year R and there would be a Teddy Bears' Picnic after half term for the children. The Early Years team were also visiting the children in their pre-school settings. Transitions for the remainder of the school would take place on 3rd July 2024 when new classes would be announced and classes would meet their new teachers. <p><u>HIAS Maths:</u></p> <ul style="list-style-type: none"> A governor commented that the Hampshire Inspection and Advisory Service (HIAS) visit was a wonderful acknowledgement of the great work taking place at Tower Hill. The HT explained that the school was part of a countywide project looking at improving the attainment of disadvantaged pupils and that they would be using Tower Hill's model, with some other schools, as an example of best practice. 	<p>NW</p> <p>NW</p>

Referrals to Childrens' Services:

- **Q: Please confirm the reference to 18 Inter Agency Referral Forms (IARFs); is this the total number of referrals over a period?** There had been 18 referrals since September 2023 but this compared to only 9 made over the same period the previous year.
- **Q: Does this include repeated IARFs?** Yes, the team would resubmit IARFs if they had not been sufficiently well resolved.
- **Q: Did this happen last year as well?** Yes.
- It was noted that the thresholds at which the school took action and made a referral had lowered and would have had an impact on the increased number.

Year 5 numbers:

- **Q: Aspire class has a total cohort of 28 but 7 children are on the waiting list for this year group. Is there scope to increase this class size to 30?** One child was due to start in Aspire after half term. The other Year 5 class had 31 pupils, taking the total to 60 pupils across the year group. The HT had not offered any further places in Year 5 as she was managing the total year group number so there would be 30 in each class next year.

Diversity:

- A governor commented that it was great to see the cluster collaboration on the inclusion and diversity project and the Equality and Rights Advocate (EARA) Groups.
- The EARA group was a county project which aimed to increase children's sense of belonging in a diverse community. NW spoke about how it gave the children a voice to share their feelings within school and with other schools.
- The diversity self-evaluation tool had been completed by governors.
- **Q: Which stakeholders were planned to be involved in the review of the self-evaluation tool?** Initially it would be reviewed by the Pupil Voice group and then using parents' questionnaires.

Attendance:

- **Q: How should we interpret persistent absentees being greater than 10.9%. Is it how much time must be missed before a pupil is considered a persistent absentee?** No; 10.9% was the percentage of pupils with less than 90% attendance. This number was higher than desired. The HT explained that as the year progressed and the statistics became more representative, it was easier to identify the issues lay behind attendance problems.
- There were several families who had travelled overseas for long trips which affected attendance.
- The HT monitored the attendance figures every couple of weeks. Some cases had been legitimate cases of long term sickness. Others were for no good reason which were followed up with letters and interventions.
- It was also noted that some pupils who struggled to attend, were on a positive journey of increasing their attendance.
- There had been a huge dip in attendance a few weeks ago due a sickness bug.
- The HT was not sure that the target of 96% for whole school attendance would be reached this year, however, attendance was above the national average.

Staff workload:

- **Q: What are the implications of writing moderation on workload for staff?** There had been a focus on writing moderation from the beginning of the year in September 2023 as it was known there was a chance of it occurring. Therefore, the team had been gathering evidence throughout the year and there would now be a push in the next couple of weeks to edit it all together.
- The HT noted that moderators were teachers; NA had previously been a Key Stage 1 (KS1) moderator.
- The Senior Leadership Team (SLT) would assess writing across all year groups as a potential input to the School Improvement and Development Plan (SIDP) for next year.

Staff Training:

- **Q: Is it usual to expect members of the teaching staff to fund their own training? Is there**

any way that we can support that? The HT was able to make time available for staff to attend the SEND NPQ course, but was not able to cover the cost of the course.

- The HT noted that £30k had been spent on just external training last year and that she had needed to reduce this by £5k for the current year. Her plan was to do more quality in-house training. In making time available to attend the course, costs were incurred in providing class cover. It was thought that the course was being offered on a scholarship / free basis this year.
- The HT also noted that she was unable to offer £3k to £4k for training to everyone and therefore she could not justify it for just one person. The course would form the training basis for the SEND Coordinator (SENDCo) role.

Special Educational Needs and Disabilities (SEND) Information Report:

- The HT would update the SEND report for the September 2024 FGB meeting.

Action 44: Put SEND Information Report on the September 2024 FGB meeting agenda.

KC left the meeting at 7:04 pm.

Behaviour:

- Governors discussed the HT's report on behaviour. The HT explained that whilst there had been some very difficult behaviour it was still a minority of incidents and children involved. It was agreed that it was good to monitor suspension data and the HT stressed that these were temporary suspensions, not permanent exclusions. Governors discussed the very different situation at secondary schools where exclusions were much more prevalent.

- **Q: We have a Behaviour Policy; do we need a Behaviour Lead?** The SLT dealt with the behaviours designated as red, orange and yellow. The majority of interventions worked, there was just one scenario where there had been an increase in the number of incidents. The HT was doing everything in her power to avoid permanent exclusion, such as using other agencies like the Primary Behaviour Service (PBS) which had some effect. OG offered to talk with the HT about his observations as a secondary school governor.

Action 45: OG and HT to discuss behaviour issues and observations from secondary school.

- **Q: Could a managed move be used?** Yes, however, they are very difficult to arrange and it would be helpful if there was a county coordinator. Sometimes a change of school could be helpful for a child. Tower Hill had successfully accepted and integrated a child from another school.
- It was noted that the frequency of the incidents had reduced now that the weather was improving and the HT confirmed that this did have a positive impact.

Clerk

OG, HT

4.2

Safeguarding

The HT's Report noted the following open cases at 14th May 2024:

Children Looked After (CLA)	1 (1 child left the district)
Child Protection (CP) Plans	1 (3 children)
Child in Need (CIN) Plans	3 (3 children)
Family Support Service (FSS) cases	2 (2 children)
Total Children's Support Department cases	14 children
Child Services Dept Early Help Hub	0

The HT ran through progress on the Safeguarding Audit actions from September 2023:

- The SENDCo brought training scenarios to staff meetings for discussion.
- Pupil conferencing was used as a monitoring check by governors and in addition to the SENDCo speaking to children.
- The online safety guidance sent out in Keeping Children Safe in Education (KCSiE) was being adhered to. The filtering and monitoring had recently thrown up some issues but not because there were any concerns about children accessing inappropriate material. The standardised test recommended by the KCSiE was not working consistently due to the IT set up. The HT was working with the IT support team to fix this.

4.3	<ul style="list-style-type: none">The Chair had booked the relevant training on dealing with allegations against the HT.There was an action plan in place to meet the Prevent guidelines. NW was waiting on the local police input (CTLP). The staff were engaged in a programme of Prevent training.Q: Does the CTLP from the police highlight local risks? Yes, for the Rushmoor area.Child Protection training was completed by the whole staff team on the January 2024 INSET Day, also attended by HK.Designated Safeguarding Leaders' (DSL) training was up to date. <p>All governors were asked to update their Prevent and annual safeguarding training, and their training records accordingly on the new Hampshire Services for Schools (HSS) system.</p> <p>Action 46: Send out link to Prevent and Safeguarding training.</p> <p>Action 47: All governors to check, and update if necessary, their Prevent and Safeguarding training (and training records on HSS).</p> <p>SIDP development and KAD visits</p> <p>The Chair reminded governors that they had planned to discuss the School Improvement and Development Plan (SIDP) and next years' Key Areas for Development (KADs) at this meeting. However, it was decided to postpone this to the July FGB meeting when they would also be able to review the in-house end of year data.</p> <p>The Chair encouraged all governors to think about the SIDP for next year when completing their last KAD visits this term and to bring their feedback to the July FGB meeting.</p> <p>Action 48: Bring thoughts on SIDP and KADs for 2024/25 to the July FGB meeting.</p>	Clerk All <
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	Surplus/(Deficit) Brought Forward	£100,447 One hundred thousand, four hundred and forty seven pounds	
	Cumulative Surplus /(Deficit) Carry Forward	£93,277 Ninety three thousand, two hundred and seventy seven pounds	
	KC returned to the meeting at 7:26pm.		
5.4	Devolved Capital Funds		
	The devolved capital funds remained as emergency funds for IT and premises projects.		
6	Core Function 1: Ensuring clarity of vision, ethos and strategic direction		
6.1	Review Policies		
	The following policies were circulated to governors prior to the meeting for review:		
	<ul style="list-style-type: none">• <u>Data Protection Policy and Privacy Notices:</u><ul style="list-style-type: none">○ Q: Please confirm where the data referenced within these reports is stored? Is this stored within a server located within the UK or EU? If it is outside the UK is it covered by the privacy notice? The HT explained that data was backed up by Harrap. The exact location of the server was not known. The privacy notice covered the UK and the EU.		
	Action 49: Find out where Harrap’s data centre is located.		
	<ul style="list-style-type: none">○ Q: Where is the Retention Schedule to be found on the school website please? It was not on the school website and did not need to be. The HT would remove the comment relating to this from the Privacy Notices.○ It was noted that the school email address on the Data Protection Policy was incorrect. The HT would amend this.		
	<ul style="list-style-type: none">• <u>Equalities Policy:</u><ul style="list-style-type: none">○ Q: Please clarify why the objective is updated every 4 years? This was the government guidance, however it was reviewed and the data updated every year. The objective was derived from the equalities and diversity work in the school, specifically the language used in the school and how to impact its use in school.		
	LM left the meeting briefly between 7:35pm and 7:37pm.		
	<ul style="list-style-type: none">○ It was noted that the approval date needed to be amended.		
	DECISION: The Data Protection Policy, Privacy Notices and the Equalities Policy were approved by governors, subject to the amendments listed above.		
	<u>Relationships Sex and Health Education (RSHE) Consultation</u>		
	<ul style="list-style-type: none">• Q: What actions do we need to take to respond to the RSHE consultation before the 11th July? The consultation was open to anyone to put forward their views. The HT had responded to the lengthy questionnaire. She had found there were several questions relating to the age limits for teaching different aspects of RSHE. She encouraged governors to participate. The link to the questionnaire could be found in the last Hampshire Governor Services newsletter.• RSHE teaching would be taking place next half term with letters to parents to explain what would be happening and when.• Q: If the guidance said there would be no teaching before age 9 would parents have to review this? It was more related to secondary education topics relating to sexual violence.• Q: Did it also relate to trans teaching? Yes.		
	The Chair and the HT thanked the observers for attending the meeting and would be in touch with them following the meeting about the governor vacancies.		
	GM, NG, MB, and EH left the meeting at 7:41pm.		

HT

<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Governing Body Organisation</p> <p>Governor Recruitment</p> <p>There was currently a co-opted vacancy on the GB. In addition, AS's resignation had created a second co-opted vacancy. HK's term of office as a parent governor finished on the 5th March 2025 and she had expressed that she would step down earlier if a September parent governor election was helpful.</p> <p>Governors discussed various approaches to filling the vacancies as summarised below:</p> <ul style="list-style-type: none"> • The observers, plus another person who could attend that evening, offered a range of useful knowledge and expertise to the GB. • The HT was reluctant to lose HK's expertise in her safeguarding role, particularly with the likelihood of an imminent Ofsted inspection. Governors discussed whether she could become an associate governor. <p>Action 50: <i>Confirm the requirements for and basis for appointing an Associate Governor.</i></p> <ul style="list-style-type: none"> • Governors discussed their requirements for governor skills and knowledge and highlighted the following: <ul style="list-style-type: none"> ○ Facilities management ○ Education ○ SEND ○ Contracts Management • Governors agreed to advertise the two co-opted vacancies based on an advertisement specifying the GB's required skills and expertise. The Chair would consult with MW and TG as chairs of the committees as any input they had on the expertise required. • A parent election decision would be deferred till July / September or nearer the end of the year. <p>Action 51: <i>Write advert for GB co-opted vacancies having consulted with MW and TG.</i></p> <p>Action 52: <i>Contact observers to tell them that an advert would be coming out in the next half term.</i></p> <p>Meeting Schedule</p> <ul style="list-style-type: none"> • The next FGB meeting was confirmed for the 18th July 2024 to allow time for the SATs results to be reported on. • The date for the next F&P meeting was changed to Tuesday 18th June at 6:30pm online. • A draft meeting schedule for 2024/25 had been circulated prior to the meeting for review. It was agreed that the last meeting of the year should be on Thursday 17th July 2025. • The Headteacher's Performance Management Panel (HTPM) meetings were discussed and agreed: <ul style="list-style-type: none"> ○ Interim meeting on 6th June 2024 at 9 am with OG and NB. ○ The HT requested that the HT reporting cycle be shifted to September as it would then be in line with the timelines of her objectives. ○ With AS's resignation there would now be a vacancy on the HTPM. It was agreed that this did not need to be filled urgently. The clerk would check the terms of reference for the HTPM. <p>Action 53: <i>Check the Terms of Reference for HTPMs for the number of panel members required.</i></p> <p>Action 54: <i>Arrange a new date for the HTPM in September / early October 2024.</i></p> <p>Governors' Newsletter</p> <p>It was agreed that the following would be articles for the Governors' end of summer term newsletter:</p> <ul style="list-style-type: none"> • New governors, in expectation of co-opted appointments before the end of term. • A summary from Pupil Parliament of visitors to the school by NW. • New school improvement areas for development for 2024/25. 	<p>Clerk</p> <p>Chair HT</p> <p>Clerk HT</p>
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7.4	<p>The newsletter would be sent out after the next FGB meeting on 18th July 2024.</p> <p>Governor Training</p> <ul style="list-style-type: none"> Governors liked the summary sheet of governor training available that had been circulated prior to the meeting. The Development and Training Governor (DTG) encouraged governors to look at courses that interested them and were relevant to the issues the GB was currently dealing with, for example: <ul style="list-style-type: none"> Behaviour Management Pupil Voice Increasing attendance Things related to their KAD monitoring roles. Governors agreed it would be good to have training as a standing agenda item at least every term. <p>Action 55: Add training as a standing FGB agenda item every term.</p> <ul style="list-style-type: none"> Q: Are the records of completed courses now stored within Gov Hub or HSS? All training was now booked through HSS, and all training records were stored on HSS. 	Clerk
8	<p>Good News</p> <ul style="list-style-type: none"> The visit of professional basketball player Paul Sturgess had been very successful. The results of the Year 5 Wellbeing Survey had been received and LM volunteered to review these with the HT. <p>Action 56: Review the Wellbeing Survey and report back to the FGB.</p> <ul style="list-style-type: none"> SATs week had gone well with children remaining positive and focused. The children had been learning about 'seed bombing' and creating a wild garden. The Summer Fair would be taking place on 21st June 2024 and NW welcomed governors' donations to the hamper. 	LM, HT
9.	<p>Date of next meeting(s):</p> <p>Premises Committee: 13th June 2024, 6:30pm, online</p> <p>F&P Committee: 18th June 2024, 6:30pm, online</p> <p>FGB: 18th July 2024, 6:30 pm, at school</p>	

The meeting closed at 8:27 pm.

Outstanding Actions

No.	Date	Agenda Item	Action	Whom	Deadline	Status
16	30/11/2023	5.2	Add Social Media Policy to annual declarations	Clerk	23 May 2024 FGB	COMPLETE
26	1/2/2024	4.2	Complete Prevent Awareness e-learning	All	21 Mar 2024 FGB	CLOSED
29	1/2/2024	4.3	Add discussion of follow up actions to the visit proforma	KC	ASAP	ON-GOING
34	1/2/2024	7.2	Send HT newsletter articles by 26 th March 2024.	ED & KAD 2 team	26 Mar 2024	COMPLETE
35	1/2/2024	7.3	Ask for a volunteer to take on the DTG role.	Chair	ASAP	COMPLETE

36	21/3/2024	4.1	Share the recruitment flyer with governors for publicising vacancies.	HT / Chair	ASAP	COMPLETE
37	21/3/2024	4.1	Publicise governor vacancies and/or approach any contacts.	All	ASAP	COMPLETE
38	21/3/2024	4.1	Consult with staff on proposed earlier start time and report back to governors.	HT	23 May 2024 FGB	COMPLETE
39	21/3/2024	7.1	Produce a simple guide for governor on the HSS and Gov Hub system functionality.	Clerk	ASAP	COMPLETE
40	21/3/2024	9.1	The Equalities Impact Framework to be added to the notes at the end of FGB agendas for reference in future decision making.	Clerk	23 May 2024 FGB	COMPLETE
41	21/3/2024	9.1	All governors to read 'Impact Attendance' report Executive Summary.	All	23 May 2024 FGB	ON-GOING
42	23/05/2024	4.1	Update website in line with latest DfE requirements.	NW	ASAP	
43	23/05/2024	4.1	Ask OG or LM to check the website once updates complete	NW	ASAP	
44	23/05/2024	4.1	Put SEND Information Report on the September 2024 FGB meeting agenda.	Clerk	26 Sept 2024 FGB	
45	23/05/2024	4.1	OG and HT to discuss behaviour issues and observations from secondary school.	OG, HT	18 July 2024 FGB	
46	23/05/2024	4.2	Send out link to Prevent and Safeguarding training.	Clerk	ASAP	
47	23/05/2024	4.2	All governors to check, and update if necessary their Prevent and Safeguarding training (and training records on HSS).	All	ASAP	
48	23/05/2024	4.3	Bring thoughts on SIDP and KADs for 2024/25 to the July FGB meeting.	All	18 July 2024 FGB	
49	23/05/2024	6.1	Find out where Harrap's data centre is located.	HT	18 July 2024 FGB	
50	23/05/2024	7.1	Confirm the requirements for and basis for appointing an Associate Governor	Clerk	ASAP	
51	23/05/2024	7.1	Write advert for GB co-opted vacancies having consulted with MW and TG.	Chair	ASAP	
52	23/05/2024	7.1	Contact observers to tell them that an advert would be coming out in the next half term.	HT	ASAP	
53	23/05/2024	7.2	Check the Terms of Reference for HTPMs for the number of panel members required.	Clerk	ASAP	
54	23/05/2024	7.2	Arrange a new date for the HTPM in September / early October 2024.	HT	ASAP	
55	23/05/2024	7.3	Add training as a standing FGB agenda item every term.	Clerk	18 July 2024 FGB	
56	23/05/2024	8	Review the Wellbeing Survey and report back to the FGB.	LM, HT	18 July 2024 FGB	

Schedule of Tower Hill Primary School Governing Body Meetings 2023/24

Timing: All meetings are on Thursdays and start at 6:30 pm unless otherwise specified

Location: FGB meetings – in school (restrictions permitting)

Finance & Personnel (F&P), Premises and Pay Committee meetings – online

Autumn Term 2023		Spring Term 2024		Summer term 2024	
Start of Term Fri 1 st Sept 2023		Start of term Tues 2 nd Jan 2024		Start of Term Mon 15 th April 2024	
FGB	28 th Sept 2023	FGB:	1 st Feb 2024	F&P	9 th May 2024
Pay	12 th Oct 2023 (6 pm)			FGB	23 rd May 2024
F&P	12 th Oct 2023 (6:30 pm)				
FGB	19 th Oct 2023				
Half Term: 23 rd Oct to 27 th Oct 2023		Half Term: 12 th to 16 th Feb 2024		Half Term: 27 th May to 31 st May 2024	
Premises	9 th Nov 2023	Premises	29 th Feb 2024	Premises	13 th Jun 2024
Pay	23 rd Nov 2023 (6 pm)	F&P	7 th Mar 2024	F&P	18 th Jun 2024
F&P	23 rd Nov 2023 (6:30pm)	FGB	21 st Mar 2024	FGB	11 th / 18 th Jul 2024
FGB	30 th Nov 2023				
Last Day of Term Fri 15 th Dec 2023		Last Day of Term Fri 28 th Mar 2024		Last Day of Term Fri 23 rd Jul 2024	

Membership of Tower Hill Primary School Governing Body – 2023/24

MEMBERSHIP		ROLES & RESPONSIBILITIES		COMMITTEES			
		Statutory and Other Roles	KAD Monitoring	Finance & Personnel	Premises	HTPM Panel	Pay
Laura Ovenden	Headteacher	<i>Safer Recruitment Trained</i> <i>Safeguarding</i>		√	√		
Owen Gardner	LA	SEND Governor Online Safety Governor Looked After Children Governor	KAD 2		√	√	
<i>vacancy</i>	Co-opted						
Camilla Collins	Co-opted	Chair <i>Safer Recruitment Trained</i>	KAD 1	√			
Kieran Collins	Co-opted			√	√		
Nicola Ward	Co-opted			√	√		
Mark Whitehead	Co-opted	Pupil Premium Governor <i>Safer Recruitment Trained</i>	KAD 1	√ Chair			√ Chair
Terry Genis	Co-opted	Forum Rep	KAD 2		√ Chair		
Helen Kinal	Parent	Safeguarding Governor Prevent Governor	KAD 3		√		√
Laura Mace	Parent	Wellbeing Governor	KAD 2		√		√
Nick Brown	Co-opted	Vice-Chair	KAD 3	√		√ Chair	
Agnieszka Sasiela	Co-opted	Second Vice-Chair Development & Training Governor	KAD 1	√		√	
Emma Dinsdale	Staff	Diversity Governor		√			